



**Embassy of Bangladesh
Ankara, Turkey**

No. BEA/S. Strength/04

Date: 3 July, 2020

Vacancy Announcement

The Embassy of Bangladesh in Ankara is going to appoint **one Gardener (Electrician & Office Attendant)**. In this regard, the Embassy is inviting applications from the interested candidates for this post. **Only short-listed/qualified candidates will be called for interview.**

Responsibilities:

1. This post has a host of roles to play. Firstly, he/she has to act as the gardener of the Chancery and Residence premises; secondly, he/she has to take care of the electrical and mechanical works of the buildings; and thirdly, he/she has to act as office attendant.
2. Performing any other job as assigned by the authority of the Embassy;

Qualifications:

1. By training, the candidate has to have a 2-year diploma from reputed institution on electrical/mechanical trade.
2. Work experience in the electrical/mechanical works will bear extra weightage for the candidate.

Benefits:

Monthly salary will be negotiable.

Deadline for Application:

Applications in English, together with a CV and other documents that the applicant may wish to submit with the subject heading (for e-mail/envelope) "**Application for the Post of Gardener**", should reach the Embassy by post or by e-mail or by hand-delivery by no later than 10 July, 2020.

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